



Chartered Project Professional Accreditation Programme – Helpful guidance for aspiring Chartered Project Professionals

Q1. What is the APM Chartered Project Professional Standard?

In April 2017 the Association for Project Management (APM) became the Chartered body for the project profession. The Chartered Project Professional (ChPP) standard is a professional benchmark that demonstrates attainment of a defined level of technical knowledge, professional practice and ethical behaviour. It forms the basis of the assessment that applicants must pass to gain ChPP status and inclusion on the Register of Chartered Project Professionals.

Becoming a Chartered Project Professional (ChPP) demonstrates commitment to professional standards, continued professional development and ethical and professional conduct. It will provide assurance for employer and clients and help raise the profile and value of project management as a professional practice.

Q2. What are the benefits of gaining ChPP?

Now that the APM has The Royal Charter it provides the profession with a platform to raise awareness of PPM skills, improve standards and develop the practice for the benefit of all. The Chartered standard is an internationally recognised mark of quality. It enhances the status and recognition of project management as a means of delivering effective change that improves our economy and society and provides a framework for improving project performance.

Here are some other benefits from gaining ChPP for an organisation, project team and individual::

1. ChPP is a professional standard that looks at and assesses behavioural aspects as well as the technical project delivery so goes way beyond the technical training provided through courses such as PRINCE.
2. It focuses on the individual's capacity to deliver in a complex project environment and experience of doing so as opposed to an individual's ability to remember theoretical project delivery concepts.
3. Assurance and confidence for customers of project management services i.e. An organisation that knows it can rely upon a qualified individual to safely and effectively manage high profile and complex projects and programmes.
4. Proof of a high standard of PPM practice and ethical standards.
5. Attracting the best talent by actively supporting ChPP.
6. ChPP can help identify skill/experience gaps which individuals can plan to fill with new experience thus developing their skill level – which is the return for departments/organisations – better skilled people doing a better job who have their



professionalism recognised through a formal assessment/ accreditation process – reducing the risk of costly project failure.

7. The cost of the accreditation process as a percentage of the multi-million/billion-pound project/programme is negligible, and yet it gives greater assurance to your organisation.
8. A ready-made framework for developing people.
9. Motivated team committed to continued professional development and ethics.
10. Increased status of project management in organisations/clients and the public.
11. Improved project outcomes.
12. Greater confidence for individuals as they have been accredited externally as operating at the ChPP standard.
13. An internationally recognised accreditation that reflects highly professional and high-profile project delivery in a complex environment.
14. Improvements in PPM capability.
15. A strong focus on ethics and ethical behaviour which is in the interests of any organisation operating in a complex project environment.

Please also see [the APM website](#) for further details:

Additional benefits also include:

- Ensuring your department/organisation is leading the way in creating a cadre of PM professionals.
- Use of the post-nominals 'ChPP' after your name and your name on register of Chartered Project Professionals.
- Those that gain ChPP can go on to promote chartership in the department/organisation and be a mentor for more junior PPM staff.

Q4. Why undertake an Accreditation Programme?

The ChPP assessment includes two stages, firstly writing a submission between 3500-5000 words and then a 2-hour interview. ChPP is a rigorous process and in order to uphold the quality of the standard, the scoring required to be successful is very high.

The APM fees for ChPP are currently (Feb 2019) £610 for the written submission and £500 for the interview, so a total of £1110 (excl. VAT). If you are unsuccessful at the interview stage you will need to go back to the beginning and pay the full £1110 of fees for both stages again (note if you are unsuccessful at the written submission stage you can repeat this stage).

Therefore undertaking the ChPP Accreditation Programme mitigates the risk of repeating any stage of the process and having to pay multiple sets of fees.

Q4. Why undertake the Accreditation Programme with The Project Academy?

The Project Academy's Accreditation programme supports individuals going through the ChPP application process and mitigates the risk of having to re-submit. The Project Academy are a team



of project professionals and also APM Assessors for the APM so have insights into both an individuals project/programme but also the ChPP standards and how best to present your evidence.

In addition, The Project Academy's credentials include:

- Years of experience supporting APM develop and test the Chartered standard.
- Our team of ChPP Mentors have supported hundreds of senior project leaders attain APM's highest professional standards.
- Tried and tested accreditation programmes with over 90% success rate.
- Mentor team includes APM approved assessors with key understanding of the ChPP standard.
- Our ChPP programmes offer blended learning at a pace that suits your busy work life.
- Gain support from your assigned 1-2-1 mentor with key insights to best practices to succeed the application process.
- Benefit from our suite of eLearning modules to prepare for the demanding Chartership interview.
- Online webinars and support clinics.

Q6. What are the costs of ChPP Accreditation Programme with The Project Academy?

There are two accreditation programme options for you to consider. The **Core** Programme and the **Mentored** Programme. Full details of these programmes can be found [on our website](#) and to understand the activities of each programme, click the "programme video" button at the bottom of the webpage.

The fees* for these programmes are:

- **Core Programme £995 + VAT**
- **Mentored Programme £1795 + VAT**

Fees are payable before joining the programme (or a purchase order by prior agreement with The Project Academy). The APM's assessment fees for ChPP are currently £1,110 *for the written submission and interview phase. Note: this is in addition to the Core and Mentored fees above.

Please also note APM's annual registration fee of £80 + VAT, with the first payment due 12 months after award of ChPP. For members of APM, the fee will be aligned to your membership renewal date.

Q7. Will I need to write a business case?

If your organisation is funding your participation on the ChPP Accreditation Programme and your APM fees then you may need to write a justification. The information contained in this Guidance should provide you with a great deal of the information you may need. Below are examples of rationale used by past participants.



Examples 1

"I am a member of the xxxxt Project Delivery Profession, and I'm keen to continue and maintain my professional development.

Attending the ChPP Accreditation programme will support:

- My ongoing project delivery development and demonstrate the high standards of practice, technical knowledge, and ethics I've achieved on complex projects.
- Help build the PM profession and increase the status of project delivery within our organisation.
- Support the organisation's strategic objective of raising the standard of its project delivery.

Examples 2

I have a track record of leading the delivery of high profile, high value strategic xx projects on behalf of xx within complex multi-stakeholder environments. I now wish to commence the process of being a Chartered Project Professional to consolidate my experience into a single recognised qualification which will demonstrate that I am a credible project professional when interfacing with xxx providers and suppliers on behalf of xxxx. Having reviewed the guidance, I believe that I have sufficient breadth of experience to provide evidence which demonstrates how I meet the xxxx competencies.

Q8 What are the procurement mechanisms?

The ChPP Accreditation Programme is via The Project Academy Limited and full payment for the must be received before joining the programme. This can be done by:

- raising a PO
- payment via through the website/Paypal
- payment through company card

APM assessment fees are separate and paid directly to the APM by the candidate or their government department / project.

Q9 Can I speak to others who have been on the programme to gain their insights?

Please contact us via info@project-academy.co.uk so we can put you in contact with others who have benefited from our ChPP Accreditation Programme.

*Fees as at February 2019